



Wilmington School of Ballet



Registration Form 2011-2012

Today's Date: _____
 Student's Name: _____
 Student's Name: _____
 Student's Name: _____

Age: _____ DOB: _____
 Age: _____ DOB: _____
 Age: _____ DOB: _____

Dance Experience: _____

Parent's Information

Name: _____
 Address: _____
 City St Zip _____
 Home Phone: _____
 Cell Phone: _____
 Email: _____

Name: _____
 Address: _____
 City St Zip _____
 Home Phone: _____
 Cell Phone: _____
 Email: _____

Emergency contact Name: (someone other than parent)
 Name: _____

Phone Number: _____

Financially Responsible Party

Name: _____
 Address: _____
 City St Zip _____
 Home Phone: _____
 Cell Phone: _____
 Email: _____

Does your child have any physical/mental limitations/challenges or any allergies that we should be aware of? If so, please explain:

PLEASE COMPLETE ALL OF THE FIVE STEPS OUTLINED!!

**STEP ONE:
DETERMINE
YOUR LEVEL**

Ballet Level Definitions



Pre-K = Pre Kindergarten, ages 3 and up

Intro to Ballet 1/2 = Kindergarten & First Grade, students must be enrolled in Kindergarten at the beginning of the academic year

Beginning Ballet 3/4 = 1st Graders or beginning 2nd graders; Students at this level have a "twice a week option" and are encouraged to do so but not required

Elementary Ballet 5/6 = **By Placement Only**-generally is for students 2nd-4th grades; Studying ballet technique **twice a week is required**

Intermediate Ballet 7/8 = **By Placement Only** - generally encompasses 4th-6th grades; Studying ballet technique **twice a week is required**

Advanced Ballet 9/10 = **By Placement Only** - generally not begun until at least middle school age; This level requires study at a minimum of **2 times per week with 3 or more recommended; students may not register for pointe unless registered for 2 technique classes a week**



Pre-K Classes		Name:	
<input type="checkbox"/>	Monday	10:00-10:40	Ballet 40 mins
<input type="checkbox"/>	Monday	10:40-11:00	Broadway 20 mins
<input type="checkbox"/>	Monday	3:15-3:55	Ballet 40 min
<input type="checkbox"/>	Monday	3:55-4:15	Broadway 20 min
<input type="checkbox"/>	Tuesday	10:00-10:40	Ballet 40 mins
<input type="checkbox"/>	Tuesday	10:40-11:00	Broadway 20 mins
<input type="checkbox"/>	Tuesday	3:30-4:10	Ballet 40 min
<input type="checkbox"/>	Tuesday	4:10-4:30	Broadway 20 min
<input type="checkbox"/>	Wednesday	4:40-5:20	Ballet 40 min
<input type="checkbox"/>	Wednesday	5:20-5:40	Broadway 20 min
<input type="checkbox"/>	Thursday	3:30-4:10	Ballet 40 min
<input type="checkbox"/>	Thursday	4:10-4:30	Broadway 20 min
<input type="checkbox"/>	Saturday	9:30-10:10	Ballet 40 min
<input type="checkbox"/>	Saturday	10:10-10:30	Broadway 20 min

Intro to Ballet 1/2

Name of child: _____

<input type="checkbox"/>	Monday	4:15-5:05	Ballet 50 mins
<input type="checkbox"/>	Monday	5:05-5:25	Broadway 20 mins
<input type="checkbox"/>	Tuesday	3:30-4:20	Ballet 50 mins
<input type="checkbox"/>	Tuesday	4:20-4:40	Broadway 20 mins
<input type="checkbox"/>	Wednesday	3:30-4:20	Ballet 50 mins
<input type="checkbox"/>	Wednesday	4:20-4:40	Broadway 20 mins
<input type="checkbox"/>	Wednesday	5:40-6:30	Ballet 50 mins

Beginning Ballet 3/4

Name of child: _____

<input type="checkbox"/>	Monday	5:00-6:00	Ballet 1.0 hr
<input type="checkbox"/>	Tuesday	4:30-5:30	Ballet 1.0 hr
<input type="checkbox"/>	Thursday	3:30-4:15	Contemporary .75 hrs
<input type="checkbox"/>	Thursday	4:30-5:30	Ballet 1.0 hrs

Elementary Ballet 5/6

Name of child: _____

Required Classes

<input type="checkbox"/>	Monday	3:45-5:00	Ballet/Pre-Pointe 1.25 hrs
<input type="checkbox"/>	Thursday	4:15-5:30	Ballet/Pre-Pointe 1.25 hrs

Optional Classes

<input type="checkbox"/>	Thursday	3:30-4:15	Contemporary .75 hrs
<input type="checkbox"/>	Saturday	9:30-10:30	Variations 1.0 hrs
<input type="checkbox"/>	Saturday	10:30-11:30	Stretch/Strength 1.0 hrs

Intermediate Ballet 7/8

Name of child: _____

Required Classes

<input type="checkbox"/>	Monday	5:00-6:30	Ballet 1.5 hrs
<input type="checkbox"/>	Thursday	5:30-7:00	Ballet 1.5 hrs

Optional Classes

<input type="checkbox"/>	Monday	4:30-5:00	Pointe .5 hrs
<input type="checkbox"/>	Thursday	4:30-5:30	Contemporary 1 hr
<input type="checkbox"/>	Thursday	7:00-7:30	Pointe .5 hrs
<input type="checkbox"/>	Thursday	7:30-8:00	Character .5 hrs
<input type="checkbox"/>	Saturday	9:30-10:30	Variations 1.0 hrs
<input type="checkbox"/>	Saturday	10:30-11:30	Stretch/Strength 1.0 hrs

STEP TWO: PICK YOUR CLASSES

CHECK ALL CLASSES YOU ARE REGISTERING FOR!

Advanced Ballet 9/10

Name of child: _____

<input type="checkbox"/>	Monday	5:30-6:45	Ballet	1.25 hrs
<input type="checkbox"/>	Monday	6:45-7:45	Pointe	1.0 hrs
<input type="checkbox"/>	Tuesday	4:45-6:15	Ballet coaching	1.5 hrs
<input type="checkbox"/>	Thursday	4:30-5:30	Contemporary	1 hr
<input type="checkbox"/>	Thursday	5:30-7:00	Ballet	1.5 hrs
<input type="checkbox"/>	Thursday	7:00-7:30	Pointe	.5 hrs
<input type="checkbox"/>	Thursday	7:30-8:00	Character	.5 hrs
<input type="checkbox"/>	Saturday	10:30-11:30	Stretch/Strength	1.0 hrs
<input type="checkbox"/>	Saturday	11:30-12:30	Variations	1.0 hrs

(Stretch required to take variations)

All Level 9/10 registrations must be approved by the Executive Director of WSB or Ballet Director. They will initial here when approved. _____

*** Level 9/10 Recital will NOT be set during regular ballet class. It will be set in an additional class on Tuesdays beginning in April. There is no additional charge for the class. WSB reserves the right to remove a L9/10 dancer from recital if attendance in recital class is not consistent.

STEP THREE: CALCULATE TUITION & REGISTRATION FEES

Hours

Child #1: _____
 Child #2: _____
 Child #3: _____

TOTAL HOURS per family

MONTHLY TUITION

fee schedule on next page

Registration Fee

Child #1: \$30
 Child #2: \$25
 Child #3: \$20

February Registration Fee - \$20

March Registration Fee - \$15

April & May Registration Fee - \$10

Total due at registration

semester payments require full semester payment at time of registration to hold your child's place.

hours per week			
per family	Monthly	per family	Monthly
1 - 20 minutes	\$45	5.75 hours	\$204
21 - 30 minutes	\$50	6 hours	\$210
31 - 45 minutes	\$60	6.25 hours	\$216
46 - 60 minutes	\$70	6.5 hours	\$222
1.25 hours	\$80	6.75 hours	\$228
1.5 hours	\$90	7 hours	\$234
1.75 hours	\$100	7.25 hours	\$240
2 hours	\$110	7.5 hours	\$246
2.25 hours	\$120	7.75 hours	\$252
2.5 hours	\$126	8 hours	\$258
2.75 hours	\$132	8.25 hours	\$264
3 hours	\$138	8.5 hours	\$270
3.25 hours	\$144	8.75 hours	\$276
3.5 hours	\$150	9 hours	\$282
3.75 hours	\$156	9.25 hours	\$288
4 hours	\$162	9.5 hours	\$294
4.25 hours	\$168	9.75 hours	\$300
4.5 hours	\$174	10 hours	\$306
4.75 hours	\$180	10.25 hours	\$312
5 hours	\$186	10.5 hours	\$318
5.25 hours	\$192	10.75 hours	\$324
5.5 hours	\$198	Unlimited	\$330

To calculate tuition: find the number of minutes/hours a week & go to the monthly column. Semester & Yearly tuition can be calculated in the office. If your tuition falls between a stated number of hours, use the next amount. (if your family has 1 hour 20 min, your tuition would be \$800, the amount for 1.25 hrs) Monthly tuition is 10 payments, September - June. Semester payments are due at registration & Feb 1st & receive a 2.5% discount. Yearly payments are due at registration & receives a 5% discount.

TUITION POLICIES

Our school year is based on 37 weeks of lessons, including one week of Spring Concert rehearsals & performance. For those taking Monday classes, Labor Day Monday will be made up the Monday of Thanksgiving week. Tuesday through Saturday classes are not charged for Thanksgiving week & therefore do not need to be made up. All other studio closings will be full week closings at Winter & Spring Breaks. Installments may be made by the month, the semester or the year. But ALL payments are based on the number of weeks lessons are given during the year. **They are not based on the number of months in the school year.**

Please note: The registration fee & tuition/tuition method are required in order to hold a space in the selected classes. Your child's registration IS NOT COMPLETE until the fee is paid & an enrollment contract is signed. The tuition portion only is refundable with a 60 day written notice. **If a family has hardships, such as lack of a checking account or the need for financial aid, the family MUST meet with the director & be willing to produce personal financial documents.**

STEP FOUR: CHOOSE YOUR PAYMENT OPTION

Payment Options

- One Full Year Payment (5% discount)
(no discount after 11/1/11-payment due at time of reg)
- Two Semester Payments (2.5% discount)
(must be 3 months in semester to receive discount)
(payment #1 due at registration; #2 due on 2/1/12)
- Monthly Automatic Draft: I authorize WSB to draft my account for the monthly tuition on/after the 5th of each month. A voided check/copy of your check MUST be provided to hold your child's place in class. The first charge will be on _____ 5th, 20__ and the last will be on **June 5th, 2012. A 60 DAY WRITTEN NOTICE IS REQUIRED TO WITHDRAW FROM THIS OPTION.**
- Credit Card Monthly Charge: I authorize WSB to charge my credit card (Visa/MC) on/after the 5th of each month. There is a \$5 convenience fee for this option. **A 60 DAY WRITTEN NOTICE IS REQUIRED TO WITHDRAW FROM THIS OPTION.**

Credit Card No. _____
Exp Date: _____ Code: _____
Signature: _____

You must provide a written notice by the 15th of the month in order to change your payment plan for the following month. Forms are available in the office.

Recital Payment Options

- Include in my month automatic draft on 01/05/12.
(Automatic draft payment option ONLY)
- Include in my monthly Credit Card payment on 01/05/12. (CC payment option ONLY)
- Pay in full with registration (\$5 disc before 11/1/11)
- Include balance with 2nd semester payment.
(semester pay option ONLY)

Recital Fees:

Pre-K	\$35	
Level 1-10	\$75	for the first class/costume
	\$55	for the second class/costume
	\$30	Family Ticket Fee
		incl unlimited tickets & gala party following

IMPORTANT INFORMATION

STEP FIVE: SIGN & INITIAL!!!

please
initial

Parents are responsible for their children while at WSB. The Wilmington School of Ballet does not provide childcare for children before or after their classes. Children who are not old enough to be responsible for themselves should never be left alone at the school. **I agree to hold the Wilmington School of Ballet blameless for any responsibility of a child left unsupervised by a parent.**

initial

Recital fees are NOT refundable after **March 1, 2012**. Costumes will be held at WSB for 60 days after recital, at which point they become the property of WSB. Registrations taken after **April 1, 2012** will incur a \$15.00 late costume fee in order to participate in the end of the year recital.

- * Returned checks & Automatic bank drafts will be assessed a \$25 fee
- * Credit card payments declined for tuition will be assessed a \$25 late fee
- * If any account is 2 payments delinquent, the student/dancer is not allowed back into the classroom/studio until payment is made or sufficient arrangements have been made
- * In the event that a family fails to honor arrangements made for tuition owed, the student/dancer will not be allowed back in the classroom/studio as of that date
- * Failure to notify the office of a change in bank account or credit card information that results in a returned draft or declined credit card payment will be subject to a \$25 late fee
- * Semester payments are due on the first day of the 2nd semester. Payments not received by the 5th of that month will be subject to a \$25 late fee
- * If a semester account is more than 30 days delinquent, the student/dancer will not be allowed back in the classroom/studio until payment is received or sufficient arrangements have been made
- * Tuition is refundable up to 7 days after registering. Registration fees are not refundable at all.
- * After 7 days, accounts are subject to written notice guidelines for dropping.
- * Wilmington School of Ballet reserves the right to restrict a dancer from participating in the end of the year recital if the family account has an outstanding balance.

By signing below, I agree to pay the Wilmington School of Ballet (WSB) according to the tuition policy stated in this form. I understand that I am responsible for payment of tuition for the entire year **UNLESS I GIVE WSB A 60 DAY WRITTEN NOTICE OF MY CHILD'S WITHDRAWAL**. I have received a handbook & I agree to all of its terms. I give WSB and/or its employees permission to seek medical treatment for my child in case of emergency. I understand no refunds will be given due to absences, inclement weather or scheduled holidays. I take full liability for my child & agree to hold WSB blameless of any injury incurred by my child's participation with WSB.

Print Name

Sign here that you have read & agree to this contract

Date

PRE-REGISTRATION SPECIALS!!

Sign up for classes today, pay a special registration fee and begin your draft in September.

June registration: \$20.00 Draft begins September 5, 2011

July registration \$25.00 Draft begins September 5, 2011

These specials ONLY apply to monthly draft/CC payment options. Semester/Full year payments must be made at the time of registration.

I understand that by agreeing to this pre-registration special, my account will be drafted for the full amount of tuition on September 5, 2011. Registration fees are NOT refundable if classes are dropped.

Signature

Date